


<p>Club Mark Statements</p> <p>Tuesday, 15 December 2009</p>		<p>Chairman Ted Evans 3rd Dan 63 The Cains. Taverham Norwich Norfolk NR8 6FU 01603 865633 email to: teddy.evans@ukgateway.net</p>
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Renkeido Judo Kwai Accident Reporting Policy

At all times the safety to the person injured and all others on the club shall be taken into account even if this results in closing down the club or session

The form shall only be filled in by a qualified club coach

A form must be filled in for any accident
 The following are classed as Major injuries and must be reported to the BJA and Insurance Company

Any of the following:-

1. Fracture (Including Fingers Thumbs and Toes.
2. Dislocation (even if returned at the time of occurrence).
3. Amputation
4. Loss of Sight
5. Resulting from Electric shock or burn and requiring medical treatment.
6. Acute illness resulting in loss of consciousness
7. Loss of consciousness (including that caused by harmful substance)
8. Heavy bruising.
9. Other injuries that may cause time off School or Work, which may result in an insurance claim.
10. Any injury that requires secondary treatment or treatment other than First Aid.

Guidelines for dealing with an incident/Accident

- Stay calm but act swiftly and observe the situation. Is there danger of further injuries?
- Listen to what the injured person is saying.
- Alert the first aider who should take appropriate action for minor injuries.
- In the event of an injury requiring specialist treatment, call the emergency services.
- Deal with the rest of the group and ensure that they are adequately supervised.
- Do not move someone with major injuries. Wait for the emergency medics.
- Contact the injured person's parent/guardian.

Complete an incident/accident report form

The witness of the form must be filled in by a qualified club coach and signed by the witness
 The first witness of the form may not be by a parent/spouse of the person who has the injury

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Signed E. Evans 3rd Dan ,First Aid and Club Chairman 18th August 2008